

Admission and Enrollment Policy – Basisschool Nieuw Kralingen

Information about enrolling in Grade 1

Welcome to Basisschool Nieuw Kralingen!

From the age of four, your child may attend primary school. You can enroll your child at our school after your child has turned three. Enrollment takes place according to the agreements made within the municipality of Rotterdam.

For more information about enrolling in primary schools in Rotterdam, you can watch the informational video from the Partnership for Inclusive Primary Education (PPO).

Steps for enrollment

Getting acquainted first

Would you like to get acquainted with our school first? Of course, that is possible. In addition to individual introductory meetings (especially for lateral entrants), Basisschool Nieuw Kralingen regularly organizes open days for new parents. During these open days, you will receive a tour of the school, visit the classrooms, see the teachers at work, and get a good impression of the atmosphere at school. The school management will be present to welcome you and answer your questions.

Enrollment

When you choose to enroll your child at Basisschool Nieuw Kralingen, you will receive an enrollment form from us (digitally via the website or on paper through the school administration).

With this form, you provide general information about your child, such as name, date of birth, and address. In addition, we ask you to indicate whether your child requires additional support. This is referred to as the parents' duty to provide information.

After receiving the written enrollment, we will process your application. As a school, we have a maximum of 6 weeks to determine whether Basisschool Nieuw Kralingen is a suitable place for your child and whether we can enroll your child. During this period, we also assess whether we can meet any additional support needs your child may have. You can read about the support we offer in our school guide. This document can be found on our website.

In exceptional cases, it may be necessary to extend this period by a maximum of 4 weeks. If this happens, we will inform you in writing. We strive to provide parents with clarity within 6 weeks at all times.

Duty of care

From the moment you submit a written enrollment and Basisschool Nieuw Kralingen is your school of first preference, the school has a duty of care. This means that we are responsible for finding a suitable place for your child, at our school or—if necessary—at another primary school in Rotterdam.

In most cases, our school is the appropriate place. If this is not the case, we will support you in finding another suitable school. If necessary, we will involve the Partnership for Inclusive Primary Education (PPO). We will always inform you when we contact PPO.

We do not have a duty of care:

- If the school or the relevant class is full and this is stated on our website or in the school guide.
- If parents do not respect the principles of our school. Basisschool Nieuw Kralingen stands for education that respects diversity, equality, and a safe learning environment for every child.

To properly assess whether our school is a suitable place, parents are required to provide complete and accurate information about their child's support needs. If this information is not shared, we may decide not to process the enrollment.

Admission policy Basisschool Nieuw Kralingen

Basisschool Nieuw Kralingen applies a careful and transparent admission policy, aimed at a balanced distribution of available places and a strong connection with the neighborhood.

General principles

- The school applies a maximum of 30 students per class.
- The order of enrollment is not decisive for placement. (The exception is the first enrollment round in 2026.)

Priority rules

When allocating available places, we apply the following order:

1. Brothers and sisters of students who are already attending the school.
2. Children living in Nieuw Kralingen and neighboring areas.
3. Other enrollments.

If there are more enrollments than available places, a lottery will take place, taking the above priority rules into account.

Waiting list

- Basisschool Nieuw Kralingen maintains a waiting list for the classes:
- Children who are not placed will be put on a waiting list.
- Your child will remain on the waiting list if you actively inquire and indicate once per quarter that your child may remain on the waiting list.
- Brothers and sisters always have priority for placement.

Trial days (Grade 1)

Once your child is enrolled, your child may attend up to 5 trial days at our school from the age of 3 years and 10 months. The trial days are scheduled in consultation with the teachers and take place after the enrollment is final.

Information on enrolling lateral entrants

When your child is already attending another primary school and you wish to enroll your child with us, this is referred to as lateral entry. The same rules apply to lateral entry as to enrollment in Grade 1.

Within the municipality of Rotterdam, additional agreements have been made. After written enrollment, we always contact your child's current school. We do this as part of our duty to investigate, in order to assess whether Basisschool Nieuw Kralingen is a suitable place.

For lateral entry as well, you will receive notification about enrollment within 6 weeks. If necessary, this period may be extended by a maximum of 4 weeks. When your child is enrolled, this becomes final after completion of the investigation and when there is space in the relevant class.

Trial days for lateral entrants: In consultation with the teacher and the internal support coordinator, lateral entrants may make use of one or more trial moments, tailored to the child's age and needs.

We hope to welcome you and your child to **Basisschool Nieuw Kralingen** soon. You are very welcome at one of our open days